



**Eskmuthe Community Rowing Club Committee Meeting
Monday 10 September 2017, 7pm
Fisherrow Yacht Club**

Minutes

1. Welcome and apologies

In attendance: Kate, Pauline, David, Gaynor (Chair), Helen, Katie (Minutes), George, Sandra, Paul.
Apologies: none.

2. Minutes and Matters Arising

Minutes approved: Helen. Seconded: Pauline. Katie and Pauline still working on way to attach leaflets to boat. Powerboat training removed from agenda.

3. Correspondence

Details of Strive training courses were shared with the committee.
Communities Day checklist circulated – to be covered under item 10.

4. Report: Boat repairs & maintenance

Paul updated committee on move into PG today. Needed cleaning. Roller shutters may need greasing, bench and tools. Discussion re maintenance required. Costing circulated- £884.24 so far. Winch post to be added - £46. Agreed that it would be useful to encourage other interested people to help with repairs, even if they don't want to row. (Need to confirm if £200 contingency agreed or not)

ACTION: Paul – will contact Norman re other tools.

ACTION: Paul and Norman will write protocol for use of tools

5. Reports: Membership Secretary & Club Captain

August and the beginning of September has been quite a busy time.

- 29th July Honest Toun's Festival – Pirates on Parade
- 6th Aug - Eskmuthe's Excellent Escapades – with a blindfold race, slalom, treasure hunt and some fabulous origami boat medals made by Kate
- 12th Aug – Fancy dress Viking raid from Dunbar to Tynninghame Beach. Great costumes and superb hair and beard by Pete who also built us a proper mast for the boat! Eskmuthe's first sailing experience.
- 18th Aug – Queensferry Regatta with some hard rowing, high winds and pretty big waves. Well done to the novice team who got some of Queensferry's special monkey paw knot medals.
- 25th Aug – North Berwick Regatta – a beautiful sunny day – some neighbourly boat repairs by Gareth after the gudgeon fell off – dolphins – more hard rowing. Really good to have Jane, Sharon M and Sarah at their first regatta with team Eskmuthe.
- 27th Aug – Monday night Festival Fireworks row
- 4th Sept – Queensferry Crossing opening flotilla – Honesty and Steddie join a host other boats to row under the new bridge as it's opened by the Queen, with of course a truly magnificent flyover by the Red Arrows.
- 9th Sept – Team Steddie took a long row to Newhaven and Granton while Team Honesty ate cakes off the shores of Leith docks. Great for both boats to explore a bit further afield than we normally do.

ACTION: Pauline and David to work together and look at strategy for membership

6. Report: Treasurer

Update on balance etc. Agreed it may be time for a sub group option for sponsorship and fundraising.

ACTION: Katie to look at options for sponsorship etc and report to next meeting

ACTION: David to add request for fundraising/sponsorship expertise and/or interest in next newsletter.

7. Budget

Covered in previous agenda item.

Agreed that 2 events - the quiz night and Xmas fundraiser - will be to raise funds for boatshed.

Reminder to collect fees – agreed that cox would nominate someone to ask rowers to pay at start of row.

8. Sub Committee: Boat shed update

Some members went to architects to see initial plans. Meeting him 11 Sept to finalise plans. Now at point to start fundraising, look at lease, the process will run in tandem with development of Harbour Association. A meeting will be organised for club members within next few weeks. Also, potential for an options appraisal to support funding applications.

9. Website

Kate has worked on the look of site, and will focus on front facing pages, with the members area to follow. Kate will also develop an archive of photos on Google +, gathering from Flickr, Facebook, etc. so they can be saved to one location.

ACTION: Kate to bring plan and progress for next meeting.

10. Communities Day

Volunteers available to help on the day – Gaynor, Kate, George Helen, David (maybe?) & Pauline.

ACTION: David or Gaynor to ask Stewart if he can bring laptop on the day

ACTION: Gaynor to add to Big Tent

11. Survey and feedback to members

ACTION: Pauline to send summary for newsletter

ACTION: Pauline to add full report in files on BT

12. Forward Planning and Governance

Katie outlined ideas for compiling action plan, an activity list and calendar.

ACTION: Katie to complete and circulate, all to send comments.

13. AOB

Committee agreed by email that £50 of club funds can be used for booking of venue for Xmas social. Some coxes don't have access to contact details if they need to cancel/change details, can get in touch with David.

Agreed that coxes can give specific instructions to newer rowers to help them, and/or nominate someone else to help, and everyone should support newer rowers to get boats out/put away.

Discussion re health and safety – some concerns were raised by committee members about our liabilities and procedures, in particular life jacket, man overboard and anchor training. To be added to action plan and next agenda.

ACTION: Sub group for Christmas social I- David, Helen, Gaynor. Pauline to design tickets & poster for Xmas social.

ACTION: Sandra to update at pre-row checklist

ACTION: Helen to investigate re row fit

ACTION: George to post which boat is going to be taken out for each row on BT

ACTION: Review of concerns re H&S and procedures to take place at next meeting

14. DONM

Mon 9 Oct 2017 7pm FYC (tbc)

Mon 13 Nov 2017 7pm FYC (tbc)