



**Eskmuthe Community Rowing Club Committee Meeting
Monday 8 January 2018, 7pm
Fisherrow Yacht Club**

Minutes

1. Welcome and apologies

In attendance: Pauline, David, Gaynor (Chair), Helen, Katie (Minutes), Kate, George
Apologies: Sandra

2. Minutes and Matters Arising

December meeting was cancelled so November Minutes approved: David & Seconded: Pauline

3. Correspondence

Sportscotland is asking sports club members to complete a survey, every entry entered for prize draw to win £1K for equipment.

ACTION: Katie to post on BT and encourage members to complete

4. Report: Membership Secretary & Club Captain

We've managed to get a good number of crews out during November and December only missing a few days due to high winds and lack of daylight when the tide's in. There have been the usual assortment of adventures and trips to the coffee shops of Portobello and we've now got our thinking caps on for events for next year.

Discussion about extensive options for events and excursions. David to ask re towbar in next newsletter.

3 new people rowing this coming weekend, so the membership is moving between 45 and 50.

ACTION: Katie to add all confirmed and tbc date for events etc to calendar.

ACTION: David to ask if anyone has a towbar in next newsletter

ACTION: David and Pauline to meet and continue with membership drive actions and report back at next meeting.

5. Reports: Treasurer

The end of year has now been changed and this is reflected in the accounts. The money from the fundraiser in December means that the balance is healthy. Unrestricted and designated funds have been identified and the AGM date was agreed as Mon April 23 7pm in the FYC.

ACTION: Katie to book bar in FYC for AGM.

6. Funding and budgeting

Agreed that we should update fees to include longer rows from Fisherrow @ £10 pp. Special rates would still apply (concessions, unwaged etc.), but no exemptions for petrol costs for events which would need to be full cost to reimburse drivers. Pauline to collate all costs for AGM.

Th budget document was discussed. Need to add something in for trailers – regular maintenance and service. George to check costs and report to Helen.

FYC membership -would be useful to know who has a FYC membership. Katie will be joining, (more personal members would reduce the cost for ERC membership).

Edinburgh University has some grant funding available – Pauline will send info to Gaynor to decide if it is worth applying for at this stage.

Reminder to everyone about Easy fundraising as a small amount of income has already been made. Total income from Image Scotland also needs to be established.

ACTION: Katie to book bar in FYC for AGM.

ACTION: Pauline to collate all additional membership costs (events, regattas etc) for AGM.

ACTION: George to check costs of service for trailers and report to Helen so it can be added to budget.

ACTION: Helen and Gaynor to lead on Business Plan for club.

ACTION: Pauline to send Edinburgh Uni grant info to Gaynor

ACTION: Pauline to ask on BT for any other suggestions for club branded items that could be added to Image Scotland website.

7. Spotted Update

Had the 6 months from Scottish Futures Trust. Interesting and useful experience, still have possibility of light touch support. More support can be provided for large funding applications.

8. Review of Christmas Social

All agreed that the Rugby club was a great venue, good size, excellent kitchen, and more people = more money raised so good value.

ACTION: Katie to write thank you letter to all donors.

9. Action Plan and link to strategy

Agreed that more work was needed on the club strategy and that an in-depth discussion would be held at the February meeting.

10. Website

The members area still needs work, so a small group will meet and look at content. Need to improve search engine optimisation. Aim to launch at AGM. Decision needs to be made on calendar app. Tabs – link to BT for rowing sessions, QMU etc. Needs to be added to social media accounts (for AGM).

ACTION: Kate to send out more info and date for website group meeting.

11. AOB

FYC book – forms to order, only £10 if collect from FYC (KS to add to BT)

Decided date for next fundraiser would be 21 April.

Data Protection KS to check re info commissioner (on agenda for March meeting)

ACTION: Katie to add details of FYC Jubilee Book to Big Tent

ACTION: David to check availability of Rugby Club and Charly for quiz night.

ACTION: Katie to check DP responsibilities.

12. DONM

Mon 12 Feb FYC 7pm

Mon 12 March FYC 7pm

AGM Mon 23 April FYC 7pm